

Blenheim Western Riding Club Inc

Constitution

1. The Club shall be known as 'Blenheim Western Riding Club Incorporated'.

Mission Statement: To promote and foster the sport of 'Western Riding'.

OBJECTS

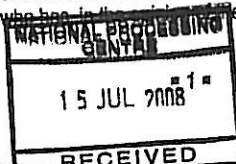
2. The Objects of the Club shall be:
 - a. To encourage riding as a sport and recreation, to promote good fellowship amongst riders and to improve and maintain the standard of riding and horsemanship.
 - b. To organise instructional meetings, lectures and competitive events and other activities deemed to further the Objects.
 - c. To be affiliated to NZWRF and to support and co-operate with recognised organisations interested in the breeding and use of all breeds and types of horses.
 - d. To investigate the subject of bridle tracks and rights of way with a view to opening those that have been closed and maintaining, and more clearly defining, those that are in existence.

MEMBERSHIP

3. A new member is a person who has not been a member of the Blenheim Western Riding Club Inc for the previous two years.
4. Anyone desirous of becoming a member shall forward their name and address to the Secretary of the Club on the appropriate membership form with payment for the due subscription for the current period.
5. The annual subscription shall be payable on the first day of the Club's financial year. Any member whose subscription is more than three (3) months in arrears shall have his or her name removed from the membership list after written notice to the effect has been sent to him or her. Any new members joining the Club on or after 31st May shall be deemed to have paid his or her subscription for the ensuing year.
 - a. Honorary/Life memberships may be conferred by the Committee upon any persons deemed by them to have rendered notable service to the Club.
6. It is the member's responsibility to notify the Club Secretary of any change of address; no responsibility will be taken for lost notices if this has not been observed.
 - a. Any member wishing to resign from the Blenheim Western Riding Club Inc may do so with written notice to the Secretary, or by allowing membership fees to lapse as per Clause 5.
7. The Committee may expel from membership of the Club any member who has wilfully disobeyed any of the Club rules, or who has, in the opinion of the committee, been guilty of any conduct



B. G. [Signature]



derogatory to the character or prejudicial to the interests of the Club, provided that before expelling that person the Committee shall call a Special Meeting and call upon them to either attend or submit a written explanation of that person's conduct and to refute the allegations in their defence. A vote must be taken to decide a member's fate and the member is to be informed in writing of the Committee's decision of the meeting.

8. The membership application form shall include an acknowledgement by the applicant that as a condition of membership of the Club the applicant consents, pursuant to the Privacy Act 1993, to personal information in the form of her/his name and residential address, office held (if necessary) and telephone number (if necessary) being included in a membership list for display in the Club newsletter.

ADMINISTRATION

9. The Committee:
 - a. All powers of management shall be vested in the Adult Committee consisting of the Chairman, Vice Chairman, Secretary, Treasurer and the Show Secretary. Of the five, three must be present and from all other financial members to form a total quorum of five. A youth representative may hold office but shall not have the power to vote except where that representative is an adult.
 - b. The decision of the Committee once passed by vote, by either a show of hands or secret ballot, shall be final unless over-ruled at a General Meeting.
 - c. The Committee shall be the sole authority for the interpretation of the rules or for anything relating to the Club not provided therein and their decision shall be final and binding on the members.
 - d. The Committee may formulate bylaws for the detailed running of the Club and select subcommittees for any special activities of the Club, which the Committee may authorise.
 - e. Motions can be presented to the committee by either written application to the Secretary or taken from the floor.
10. The financial year of the Club shall commence on the 1st April in each year.
11. The annual subscription shall be paid each year at a fee as determined at the AGM. Fees shall be separated into Adult, Youth and Non-Competitive and Family membership.
 - a. Youth shall be classed as 18 years and under.
 - b. Minimum requirements for a family membership shall be one adult and one child, and to receive one copy of the Club's monthly newsletter.
12. The Annual General Meeting shall be held within three months of the end of the financial year to transact the following business:
 - a. To receive, and if approved, to adopt a statement of the Club's accounts to the end of the preceding year;
 - b. To elect Officers and Committee for the ensuing year;
 - c. To appoint an Auditor;
 - d. To deal with any special matter which the Committee may desire to bring before the members and to receive suggestions from the members for consideration by the

Committee. Notice convening the Annual General Meeting shall be sent to the members not less than 14 days before the meeting and shall specify the matters to be dealt with.

- e. Only financial Club members will be able to vote at a General, Special or Annual General Meeting.
13. A Special General Meeting may be called by the Committee, or by a request signed by not less than five members specifying the business to be discussed. The Secretary shall give all members 10 days notice of such a meeting and shall specify in such notice matters to be dealt with at such meeting.
 14. The accounts of the Club shall be audited each year by the person appointed at the previous Annual General Meeting.
 15. Management of the Club funds, receiving, receipting and banking of funds will be the responsibility of the Club Treasurer.
 - a. All Club funds will be held in a recognised New Zealand bank account.
 - b. The President, Secretary and the Treasurer, will hold signing rights for all writing of cheques.
 - c. All payments must be passed at a General meeting.

APPOINTMENT OF OFFICERS

16. These shall consist of a President, a Vice President, Secretary and Treasurer, all of whom shall hold office until their successors have been appointed.
17. The Committee shall have the power to fill a vacancy in its officers which arises throughout the year at any Special or General Meeting.
18. An officer is appointed by vote of the Committee once nominated and accepted by either postal application to the Secretary or a verbal nomination, from any member with full voting rights.
19. Any member with full voting rights can be elected for office once he/she has been a financial member for two years.
20. Notice may be given to any member by sending it by post to them to their address in New Zealand registered in the records of the Club. If any member has no address in New Zealand such member shall not be entitled to receive any notice. The accidental omission to give notice of a meeting to, or the non-receipt of a notice of a meeting by any member shall not invalidate the proceedings at the meeting.

COMMON SEAL

21. The Common Seal (should the Club own one) shall be kept in the custody of the Club Secretary.
 - a. Where a deed, document, writing or other instrument requires use of the Common Seal of the Club, it shall be affixed pursuant to a resolution of the Management, the President, Secretary and Treasurer, then the President, Secretary or Treasurer will sign the deed or other document at the same time.

22. These rules may be added to, repealed or amended by resolution at any Annual or Special General Meeting provided that no such resolution shall be deemed to have been passed unless carried by a majority of at least two thirds of the members present and voting thereon, and provided that prior notice has been sent to all members stating the proposed amendment.
23. The Club, its Committee or persons acting on behalf, shall not be held responsible for any accident or injury to any person or property howsoever caused.
24. Members should be correctly turned out at all Club events, including proper approved protective footwear.
25. All new members are required to receive a copy of the current Club Constitution at the time of joining the Club.
 - a. All existing members will receive a copy of any amendments to the Club Constitution as they occur.

WINDING UP

26. In the event of winding up the Club, a General Meeting will be held with 14 days notice to all members of such a meeting. A quorum of such a meeting will be as per 7(a) of the Constitution rules, those members present will be deemed the quorum and complete the meeting.
27. All money held in Club accounts will be used to pay all outstanding accounts. Any residual will be held in a bank account for a maximum period of five (5) years in the event that the Club may start up again inside that timeframe.
28. If at the default date the Club has not resumed, the money is to be distributed to a charity or to a New Zealand Western Riding Federation Affiliated Club after due consideration by three (3) previously appointed trustees.